

WOODBINE BD OF ED-00905840 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Group 1: CA Count (2)		WOODBINE BD OF ED-00905840		03/13/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 03/18/2026 09:48 AM CAP Accepted				
	Corrective Action Plan: Submitted by Dineen Billingham 03/08/2026 09:30 AM On January 30th, 2026, changes were made to the Pre-K breakfast and lunch program to make the program "Serve Only" rather than "Family Style". For breakfast, all three components are sent to the classrooms, and the teachers are insuring that every student receives the full serving of the three components before checking off the roster as a complete meal being served. For lunch, full servings of all five components are served to the student by the teacher, and the teacher then checks off the roster. Teachers are trained in meal service and on what constitutes a reimbursable meal for both breakfast and lunch.				
	Flagged by Lorena Paredes 02/11/2026 07:46 PM Family style meal service has not been implemented properly. Family Style meal service allows for children to serve themselves. For breakfast and lunch, the sufficient amount of prepared food must be placed on each table where students eat to provide the full required portions of each of the 5 components for lunch and 3 components for breakfast for all students. It is the responsibility of the supervising adult(s) to actively encourage each student to accept the required portion of each component of the breakfast and lunch meal patterns. Meals are reimbursable as long as all food components are offered and students take at least 1/4 cup fruit or vegetable. Staff responsible for serving and overseeing the meal service should be trained to assure reimbursable meals are served. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

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	Family Style meal service allows for children to serve themselves. For breakfast, a sufficient amount of prepared food must be placed on each table to provide the full required portions of each of the 3 components for all students. It is the responsibility of the supervising adult(s) to actively encourage each student to accept the required portion of each component of the breakfast meal pattern. Meals are reimbursable as long as all food components are offered and students take at least 1/4 cup fruit or vegetable. Staff responsible for serving and overseeing the meal service should be trained to assure reimbursable meals are served. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation. For lunch, the sufficient amount of prepared food must be placed on each table where students eat to provide the full required portions of each of the 5 components for all preschool students. It is the responsibility of the supervising adult(s) to actively encourage each student to accept the required portion of each component of the lunch meal pattern. Meals are reimbursable as long as all food components are offered and students take at least 1/4 cup fruit or vegetable. Staff responsible for serving and overseeing the meal service should be trained to assure reimbursable meals are served. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	Woodbine Elementary School-538	407	03/13/2026	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 03/18/2026 09:44 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Dineen Billingham 03/08/2026 09:21 AM				
	When ever a substitution must be made, a CN label will be pulled before the item will be served. The access to Dino Nuggets was removed from the company's ordering platform and order guide, so that no district can use them for NSLP. The corporate ordering guide and corporate menus were reviewed by our Corporate Purchasing Team to insure that items without a CN label and/or items not approved for the NSLP have been removed. Date of implementation was January 29, 2026, the afternoon of the review. Flagged by Lorena Paredes 02/11/2026 07:46 PM SFA had planned to serve chicken patty on bun and a bagel/yogurt bag to preschool students. Yogurt was not delivered in time so SFA replaced bagel & yogurt bag with dinosaur chicken nuggets. Dino nuggets did not have crediting information showing creditable contribution to the meal pattern, therefore, cannot be used as a substitution for the meat/meat alternate component. SFA did not claim dino chicken nuggets meals so no fiscal action will be taken. When making substitutions to the planned lunch menu, the SFA must make sure the substitution is appropriate and will still provide a reimbursable meal. Although no fiscal action will be taken, you must explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged